

## **ENGINEERED FLOORS, LLC**

### **CALIFORNIA TRANSPARENCY IN SUPPLY CHAIN ACT DISCLOSURE**

Engineered Floors, LLC is committed to conducting its business operating lawfully and with integrity. Engineered Floors' operating principles describe how we conduct business, including our commitment to respect the dignity and inherent rights of each individual. This commitment extends to our suppliers, including our expectation that our suppliers adhere to similarly high expectations for integrity and compliance. The information below details how we manage our supply chain partners to comply with the information requirements under the California Transparency in Supply Chain Act of 2010.

**Supply Chain Verification.** Engineered Floors has a supplier quality management process that:

- Includes contractual obligations to abide by all laws and regulations in effect in the places we conduct business;
- Evaluates, assesses, and selects suppliers based on their capabilities to meet such obligations; and
- Monitors and evaluates supplier's performance and, when appropriate, requires suppliers to submit information demonstrating compliance with these obligations.

**Supplier Audits and Certifications.**

- Engineered Floors performs on-going oversight of its supply chain and performs appropriate diligence and audits of its suppliers to verify that all legal, regulatory, and contractual obligations are being met, on an as needed basis;
- Engineered Floors reserves the right to use third parties for verification purposes; and
- If Engineered Floors determines that a supplier has failed to meet legal, regulatory, or contractual expectations, Engineered Floors will require corrective action and may cancel outstanding orders and discontinue relationships as appropriate.

**Internal Accountability and Training.** All employees are required to complete training on the Engineered Floors Code of Business Conduct and certify that they will follow these principles as they carry out their day to day work. Employees with specific job duties related to supplier management may receive additional training on our supplier management and audit procedures. Failure by an employee to meet our conduct and ethics standards may subject an employee to disciplinary action, including termination.